

RESPONSE TO SCRUTINY COMMITTEE ON IMPLEMENTATION FOLLOWING SCRUTINY REVIEW

Title of Review:	Review of Council Policy on Sky Lanterns and Helium Balloons					
Timescale of Review:	December 2020 – October 2022		Post-Monitoring Period:	12 months commencing December 2022. Interim report due June 2023.		
Date agreed by Scrutiny:	November 2022		Date agreed by Executive:	December 2022		
Total No. of Recommendations and Sub Recommendations	Achieved	1	On track	1	Extended	0
	Achieved (Behind target)	0	Overdue	3	Alert	0

Key Achievements:

- A letter was sent in March 2023 to the Secretary of State and the local MP outlining the Committee's concerns. We await a response.

Reasons for non-implementation of Recommendations:

- Due to the election timetable it has not been possible to table the Charter as part of an agenda. This can now happen following AGM.

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
CCCSC22-23 1.1	That a local Charter for BDC outlining our position in relation to Sky Lanterns and Helium Balloons be produced and endorsed by Executive and Council.	Joint Assistant Director of Environmental Health	March 2023			Officer time	The concept of approving a local Charter was welcomed by Executive and the decision following consideration of the Scrutiny report was publicised by Communications. A formal report to Council for them to approve the suggested Charter is still required and will be sent to a forthcoming meeting.
CCCSC22-23 1.2	That on agreement of the Charter by Council, notification is sent to the Marine Conservation Society so the Council can be added to the national list of Councils with a ban in place.	Joint Assistant Director of Environmental Health	March 2023			Officer time	This can be completed following formal endorsement by Council.
CCCSC22-23 1.3	That on agreement of the Charter by Council, all relevant tenancy agreements are reviewed and where necessary a clause added (at their	Joint Assistant Director of Environmental Health in consultation with:	On renewal.			Officer time	This is deliverable within current service resources. This will require liaison with Estates Management and Housing

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
	next scheduled revision) to reflect the Council's position in relation to its land and property.	Assistant Director of Housing Management & Enforcement Business Growth Manager					Management but will not progress until the next policy review phase.
CCCSC22-23 1.4	That advice and guidance be added to the Council's website and appropriate publicity in local publications takes place, following agreement of the Charter by Council.	Joint Assistant Director of Environmental Health in consultation with: Communications, Design and Marketing Manager	March 2023			Officer time	There is currently no revised guidance on the website in relation to the risks associated with such items. There is coverage, by way of news article, of the decision by Executive to support the creation and adoption of a Charter – this is still to formally take place.
CCCSC22-23 1.5	That BDC writes a letter to the Government lobbying for change to national legislation, in line with the national campaign.	Portfolio Holder – Environmental Health & Licensing	March 2023	March 2023		Member and officer time	A letter to the Secretary of State was sent in March 2023. No response has been received to date from Government or the local MP.